

GLENVILLE CITY COUNCIL MINUTES
June 10, 2024
7:00 p.m.

- I. **Pledge of Allegiance**
- II. **Call Meeting to Order**
 - a. The meeting was called to order at 7:01p.m. by Mayor Sarver
- III. **Council Members Present**
 - a. Councilman Fisher
 - b. Councilman Wiant
 - c. Councilman Walters
 - d. Councilman Bone
 - e. Councilman Squires
- IV. **Public Comments**
 - a. Guest Speaker: Melissa O'Brien- City Net
 - i. Ms. Obrien provided information regarding City Net and the progress that was being made in Gilmer County. Commercial Businesses will be set up first and then residential areas. A hub will be placed near the roundabout. By Spring 2025, City Net should be completely up and running in Gilmer County.
 - b. Family Resource Network and Family Support Center
 - i. Jessica Greenlief and Brittani Kosan spoke to City Council regarding the Family Resource Network and Family Support Center about their work in Gilmer County and the needs they are facing. They are requesting funds to help their facility and a few projects they would like to start. They are seeking \$4,000.00 for the plumbing and flooring upgrades, SMART Recovery training, and prevention promotions. Councilman Bone asked if they have approached the Gilmer County Commission. Ms. Greenlief stated they have gone before the Commission and was awarded \$4,000.00 for construction materials for walls and other projects in October 2023.
 - c. Equitable Advisors: Nicholas Roberts and Frank Mazzie
 - i. Would like to provide retirement services for the employees of Gilmer County.
 - d. Jim Brandenburg
 - i. Mr. Brandenburg would like to offer volunteer services on a part time basis to pick up litter. Mr. Brandenburg also asked if there is a grant to help address the litter issues in Gilmer County.
- V. **Review of May 20, 2024 City Council Meeting Minutes**
 - a. The minutes from the May 20, 2024 Glenville City Council Special meeting were reviewed. Councilman Squires made the motion to approve the minutes. Councilman Fisher 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.
- VI. **Reports**
 - a. **Financial**
 - i. Ms. James presented the Financial Report. The Fiscal Year budget currently at 94.52% with revenue at 104.01% and expenditures 76.78%. All accounts are in good standings except for line item 409 and 411 are both over budget. Ms. James stated that all budget revisions are due by June 15 to the state. The Police department funds is the easiest place to help other accounts offset their expenses. Councilman Walters made the motion to move \$5,000 from line item 700 to line item 750, \$250.00 from Line 700 to Line 409, and \$500.00 from Line 700 to Line 411 Councilman Squires 2nd the motion. **Motion Passed.** Councilman

Squires made a motion to approve the financial report as presented. Councilman Bone 2nd the motion. **Motion Passed.**

b. Glenville Utility

- i. Glenville Utility met June 10, 2024. A new law has been put in place that all utilities will have to go through a cyber audit. There are resources through SISA and this had to be scheduled by August.
- ii. UV Project- This needs to be upgraded. This went out to bid and unfortunately there were no bids on this project. Therefore, Glenville Utility will have to go back and relook at the project.
- iii. Will be having a meeting with Shane Whitehair from Region 7 about what can be done since the water plant and sewer plant are at capacity. Mayor Sarver will keep City Council updated on this project.

c. Library

- i. Councilman Walters presented the In kind form to give back to the Gilmer County Public Library. Councilman Squires made the motion to give the Gilmer County Public Library \$3469.00. Councilman Bones 2nd the motion with Councilman Walters Abstaining. **Motion Passed.**

d. Police

- i. Chief Estep is working to get the Police department back into compliance.
- ii. Uniforms needed to be updated.
- iii. Interview tomorrow for a potential patrolman position in the department.

e. Recorder

- i. Will speak regarding the Business Licenses in New Business.

f. Street Department

- i. Mayor reviewed the street report with council.

VII. Mayor Comments

- a. Meeting with Sandy Pettit regarding the Folk Festival.
- b. Made a trip to Colorado for a conference on Building Resilient Economies in Coal Communities.
- c. The first step in the Cops grant is due Wednesday, June 12, 2024 by 5pm. Thank you to Leslie Mason for helping us with this grant.

VIII. Old Business

a. Storm Drain Grant Update

- i. A meeting was held on June 10, 2024 to select the attorney for this project. The attorney will be Steptoe and Johnson. We have 9 or 10 easements where one of the easements will be moved to the EDA property where is it more accessible. We will have to decide who is the best entity, City Council or Glenville Utility, to approach individuals about the easement. Goal is to have everything in place by August with bids out and start constructions by November with a completion deadline by the 75th Folk Festival.

b. Opioid Account Update

- i. No update at this time.

c. Executive Session

- i. Councilman Walters made the motion to enter executive session. Councilman Fisher 2nd the motion. Entered executive session at 8:03pm.
- ii. Councilman Squires made the motion to exit executive session. Councilman Bone 2nd the motion. City Council meeting resumed at 8:26 pm.

d. Pay Raises for Employees

- i. Councilman Squires made the motion to give all the employees from the Street Department, Police Department, and City Hall employees a 10% of the last six-month salary one time pay adjustment. Councilman Walters 2nd the motion. **Motion Passed.**

e. Police Cruiser Update

- i. The cruiser is at Tanner. The front cage has come in but they are waiting for the back cage. There are some shadow graphics on it and it should be done soon. We would like to have it back by Folk Festival.
- f. **Dilapidated Building Grant Update**
 - i. With one of the buildings on the list, the owner has taken it upon themselves to have it taken down. This has caused some issues but we have a plan in place now. It should not jeopardize are funding. The house on the corner, the Victorian House, is owned by Ike Morris and would like to have it down as soon as possible.
- g. **Clerk's Accounting System Update**
 - i. Working on QuickBooks and getting things converted over.
- h. **Beautification Projects Update**
 - i. The Street Department has installed a pulley system for watering the flowers.
 - ii. We spoke at the last meeting regarding getting banners for the corner at Mama Roma's however the idea is now to use the home town hero's banners because of the legalities of using the power poles. We want to get the hometown hero banners on display by hanging them via cable up on the wall at Mama Roma's. They will hang there until all legalities are taken care with the power company and the poles. They will hang for 3 years instead of 2 years due to all the conflicts.

IX. New Business

- a. **Direct Deposit**
 - i. Since QuickBooks is used, they charge \$4.00 per check for direct deposit. So, you are looking at spending \$800.00-\$1,000.00 a year to use direct deposit. Councilman Squires made the motion to allocate \$1,000.00 for direct deposit starting July 1, 2024. Councilman Fisher 2nd the motion. **Motion Passed.**
- b. **Police:**
 - i. **Staffing**
 - a. Cops Grant was completed.
 - b. Interview on June, 11, 2024
 - ii. **Uniforms**
 - a. Would like to go back to the old style of the uniform and patches and get new vest. Will have an estimated cost for the July meeting.
 - iii. **Renovations**
 - a. Councilman Squires made the motion to build a wall to square off the City Council Chambers which would allow more Police Department operations for \$10,000.00-\$12, 000.00, purchase 15 fire proof file cabinets, and 2-gun safes. Final cost will be given at the July meeting. Councilman Bone 2nd the motion. **Motion Passed.**
 - iv. **Red Dot System**
 - a. Councilman Walters made the motion to purchase the specs for the new weapons. Councilman Bone 2nd the motion. **Motion Passed**
- c. **Retired K-9 Burial Expenses**
 - i. Councilman Walters made the motion to cover the cost of the funeral expenses of the K-9 Officer once it passes. Councilman Fisher 2nd the motion. Motion Passed.
- d. **Street Department Issues**
 - i. Councilman Walters asked if an official plan was in place for when Dave goes on medical leave. Adam will be stepping to fill the void. Dave may not be out as long as previously discussed.
 - ii. Howard street is scheduled to be fix on June 11, 2024.
- e. **HMP Plan**
 - i. Grant has been approved by FEMA and accepted.

f. **Folk Festival**

i. **Road Closures**

- a. Councilman Squires made the motion to close Morris Street for the Folk Festival. Councilman Bone 2nd the motion. **Motion Passed.**

ii. **Extra Help**

- a. Will be looking for extra help since Dave will be out on Medical Leave for the Folk Festival.

g. **Business License**

- i. The City Council and Mayor were provided a list of all the business that currently pay for a business license. There is conflict with the business licenses and need to be figured out before new invoices are sent out. Normally invoices go out June 1 with a due date of July 1. However, due to the conflicts and new city recorder, the request is being made to have a grace period until July 31 for payment of the business licenses. Councilman Walters made the motion to have a grace period until July 31, 2024 for the business license due to change in personnel and getting a new system in place. Councilman Fisher 2nd the motion with Councilman Bone Abstaining. **Motion Passed.**

h. **Municipal Fees**

- i. Councilman Walters had Ms. Mims provide City Council with a list of individuals who owe fees and those who also owe past fees. How do we collect these past due fees? City Council will be looking into how to collect past due municipal fees and implementing a system to collect these fees.

i. **Yard Sale Fee: City Wide Yard Sale**

- i. We have a \$5.00 yard sale fee. Do we need to keep this fee? Yes, we need to keep this in place.

ii. **City Wide Yard sale Free weekend.**

- a. Councilman Squires made the motion to have a Free Weekend City Wide Yard July 4-7, 2024 at no charge in city limits. Councilman Fisher 2nd the motion. **Motion Passed.**

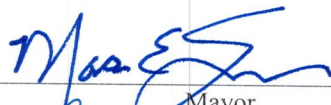
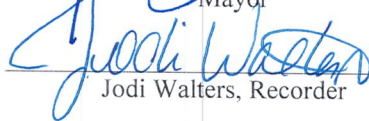
X. **Next City Council Meeting**

The next council meeting will be July 1, 2024 at 7:00 p.m.

XI. **Adjourn**

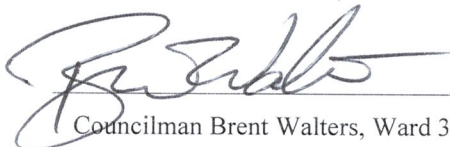
Meeting adjourned at 8:53 pm.


Attested:

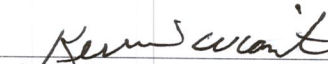

Mayor

Jodi Walters, Recorder

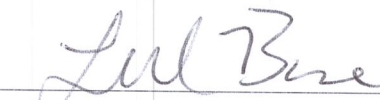
City Council

Councilman Blair Fisher, Ward 1


Councilman Brent Walters, Ward 3


Councilman Eric Squires, Ward 5


Councilman Kevin Wiant, Ward 2


Councilman Lloyd Bone, Ward 4