

GLENVILLE CITY COUNCIL MINUTES

July 1, 2024

7:00 p.m.

I. Pledge of Allegiance

II. Call Meeting to Order

- a. The meeting was called to order at 7:00p.m. by Mayor Sarver

III. Council Members Present

- a. Councilman Fisher- Not Present
b. Councilman Wiant
c. Councilman Walters
d. Councilman Bone
e. Councilman Squires

IV. Public Comments

- a. Nancy Gall- USDA Community Liaison
i. Spoke to City Council regarding funding coming into more rural communities.

V. Review of June 10, 2024 City Council Meeting Minutes

- a. The minutes from the June 10, 2024 Glenville City Council meeting were reviewed. Councilman Squires made the motion to approve the minutes. Councilman Walters 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.

VI. Reports

a. Financial

- i. Ms. James presented the Financial Report as of June 30, 2024. The Fiscal Year budget currently at 100.00% with revenue at 106.62% and expenditures 81.90%. The Fiscal Year budget as of July 1, 2024 currently at 0.00% with revenue at 0.00% and expenditures 0.85%. All accounts are in good standings. Councilman Squires made a motion to approve the financial report as presented. Councilman Bone 2nd the motion. **Motion Passed.**

b. Glenville Utility

- i. Glenville Utility
a. Cyber audit is scheduled for July 15, 2024. They will come in a look at the water and sewer plant. This is now required by law. RFI improvements will need some improvements for the water and sewer plant.
b. UV Lights to be installed to kill additional bacteria. This project is supposed to start on July 8, 2024 and should take about 45 days to complete.

c. Library

- i. Councilman Walters asked if the Streed Department can come and dispose of the old door and store a piece of paneling for the Gilmer County Public Library.

d. Police

- i. Chief Estep provided the police report to council. The following occurred:

July Report:	Year to Date:
Citations: 3	47
Warnings: 18	119
Traffic Stops: 14	111
Calls: 10	63
Total Contacts: 24	175

- e. **Recorder**
 - i. The Business Licenses were sent out the week of Folk Festival. The Business Licenses now have a more formal look. The process is still being revamped.
- f. **Street Department**
 - i. Mayor reviewed the street report with council.

VII. Mayor Comments

- a. Applied for more money for the River project
- b. Ms. Mims and Mayor Sarver will at a training August 6-10, 2024
- c. Will start looking at fees and ordinance
- d. Applied for a .gov web domain

VIII. Old Business

- a. **Storm Drain Grant Update**
 - i. Has a book with all the Plans and property involved. Started making contact with individuals to get the easements to through their property. The goal is to get those signed by end of month. Send out the RFP by the middle of August to begin the project.
- b. **Opioid Account Update**
 - i. No update at this time.
- c. **Police Officer Staffing**
 - i. **Executive Session**
 - ii. Councilman Walters made the motion to enter executive session. Councilman Bone 2nd the motion. Entered executive session at 7:18pm.
 - iii. Councilman Walters made the motion to exit executive session. Councilman Squires 2nd the motion. City Council meeting resumed at 7:31 pm.
 - iv. Councilman Squires made the motion to post the City Police position due to initial posting hiring non-certified officer at \$18.00 for 40hrs. per week and certified officer at \$21.00 per hour with \$10, 000 minimum budget for overtime. Negotiable based on years of service. Councilman Walters 2nd. **Motion Passed**
- d. **Police Cruiser Update**
 - i. New Cruiser is beautiful however, the lighting package needs to be adjusted. More lighting needs to be added to the cruiser for the safety of the officers. The color red needs to be added to the lights. It will also need new updated radar. Motion Councilman Squires made the motion to upgrade the lighting package and a new radar. Councilman Walters 2nd the motion. **Motion Passed**
- e. **Dilapidated Building Grant Update**
 - i. Met with Mr. Whitehair will work with the historical society and Mayor Sarver will work with the land owners to make sure everyone signs off and entrance into the buildings. Then it will go out to bid.

IX. New Business

- a. **Trash Ordinance**
 - i. Mayor has tried to call Mountain State Waste and is waiting of response back from them.
- b. **White Cruiser Repairs**
 - i. Took it to Drakes. There are some maintenance issues and will cost about \$1000.00 to bring it back up to running and \$1000.00 for new tires. Councilman Walters made the motion to spend \$2000.00 to bring the White Cruiser up to date. Councilman Bone 2nd the motion. **Motion Passed**
- c. **Final Audit Report**
 - i. There were 9 finding for the 2023 most of the have been remediated. The uncollateralized deposits meaning to much money in the bank not protect by FDIC. The Bank has given us a letter stating it would be protected. Glenville Utility Board has been resolved.

Segregated job duty and budget revision have been resolved. Councilman Walters motion to accept the audit report. Councilman Bone 2nd motion. **Motion Passed.**

d. Funding Request- Family Resource Network

- i. This request has been deferred. A form needs to be completed for funding.

e. Update for WV Day and Juneteenth Floating Holidays

- i. Would like suggestion on these dates. These dates fall right in the middle of Folk Festival. Juneteenth needs to be a city holiday. Councilman Walters made the motion for Juneteenth to be a city holiday. Councilman Bone 2nd the motion. **Motion Passed.** WV day and Juneteenth need to be floating holidays. Councilman Walters made the motion to have WV day and Juneteenth as floating holidays. Councilman Bone 2nd the motion. **Motion Passed.**

f. Fireworks in City Limits- Reminder

- i. Mayor Sarver did a Public Service Announcement reminding everyone about not setting fireworks off in city limits.

g. Zoning and Appeals Board

- i. There is a zoning and appeals board. We are not sure who is on these boards. Mayor Sarver would like to bring this back. At the next meeting to have idea of who will want to serve on this board.

h. Indemnity Agreement

- i. This will hold the Mayor and the Chief for some of the item they may discover in their daily duties. This would hold them harmless of anything that happens to them prior to them taking their positions. Councilman Bones made the motion to accept the indemnity agreement as written. Councilman Walters 2nd the motion. **Motion Passed.**

i. Bids for Split Units of City Hall

- i. We do not need to split city hall.

j. Bids for Security Upgrades

- i. We need to upgrade the security system around town. Initial bid of \$16,000. Would like to put it out for bid it would cover the City park, other areas of city hall, and possible other locations. Councilman Bone made the motion to put a bid out for security upgrades. Councilman Walters 2nd the motion. Motion Passed

k. Feral Cats and Other Critters

- i. We have a feral cat and other critter issue. There is a program in Charleston called Fix'em Clinic. We will have to trap the cat and then have a volunteer to take the feral cats to Charleston to be spayed/neutered with vaccine for \$20.00. We do have some individuals who are wanting to donate funds. Councilman Walters made the motion to purchase at least 5 live traps to capture feral cats and other critters. Councilman Wiant 2nd the motion. **Motion Passed.**

l. Office Furniture/Appliances

- i. Talk about purchasing new desk for the Mayor and the Recorder new desk as well as 3 refrigerators. At Hardmans the fridges are about 130.00 each. Councilman Walters made the motion to allot \$4000.00 for the replacement of office furniture and purchase 2 mini-fridges. Councilman Bone 2nd the motion. **Motion Passed**

m. Mural on the Wall of North Lewis and Main Street

- i. Would like to have someone to come in a speak about putting a mural on the wall . \$12,000 is an estimate of what it would cost. Councilman Bone made the motion to have someone to come in to speak to City Council regarding the mural. Councilman Walters 2nd the motion. **Motion Passed.**

n. 1st Reading of Glenville Truss Bridge

- i. Spoke to Department of Highways. There is a plan in place and need to read the public notice for easement. Lift station will compensate us \$500 for being around it. Has to be read at two meetings.

X. Next City Council Meeting

The next council meeting will be August 5, 2024 at 7:00 p.m.

XI. Adjourn

Meeting adjourned at 8:20 pm.

Attested:

Mayor

Jodi Walters, Recorder

City Council

Councilman Blair Fisher, Ward 1

Councilman Kevin Wiant, Ward 2

Councilman Brent Walters, Ward 3

Councilman Lloyd Bone, Ward 4

Councilman Eric Squires, Ward 5