

GLENVILLE CITY COUNCIL MINUTES  
August 5, 2024  
7:00 p.m.

- I. **Pledge of Allegiance**
- II. **Call Meeting to Order**
  - a. The meeting was called to order at 7:01p.m. by Mayor Sarver
- III. **Council Members Present**
  - a. Councilman Fisher- Not Present
  - b. Councilman Wiant
  - c. Councilman Walters
  - d. Councilman Bone
  - e. Councilman Squires
- IV. **Public Comments**
  - a. Cheryl McKinney
    - i. Renovation looks amazing
    - ii. Read a short statement Thanking the Glenville City Council for the Proclamation. Ms. McKinney stated that she and her husband, John McKinney, were honored by the gesture.
- V. **Review of July 1, 2024 City Council Meeting Minutes**
  - a. The minutes from the July 1, 2024 Glenville City Council meeting were reviewed. Councilman Squires made the motion to approve the minutes. Councilman Wiant 2<sup>nd</sup> the motion. **Motion Passed.** The minutes will be placed on file for audit.
- VI. **Reports**
  - a. **Financial**
    - i. The Fiscal Year budget currently at 9.86% with revenue at 12.89% and expenditures 11.27%. All accounts are in good standings. Councilman Walters made a motion to approve the financial report as presented. Councilman Squires 2<sup>nd</sup> the motion. **Motion Passed.**
  - b. **Glenville Utility**
    - i. The Glenville Utility UV project construction portion is complete. The UV lights will be set up this week. Meeting with Region 7 for funds or grants in order to update the water and sewer plant.
    - ii. Army Corp of Engineers is looking at the water levels. We are needing rain.
  - c. **Library**
    - i. No report at this time
  - d. **Police**
    - i. Chief Estep provided the police report to council. The following occurred:

July Report:	Year to Date:
Citations: 18	63
Warnings: 45	146
Traffic Stops: 30	127
Calls: 60	113
Total Contacts: 60	211

- e. **Recorder**

- i. The Business Licenses are still being sent out. We still have about 50 that have not paid. Recorder Walters is going to work on a reminder letter/ late notice to those who have not paid. Recorder Walters has asked Councilman Squires to look over the spreadsheet to help determine if those that they have not paid were a one-time investment. Also, Recorder Walters raised the question regarding those who do not pay for the Business Licenses. What will be done?

**f. Street Department**

- i. Mayor reviewed the street report with council.

**VII. Mayor Comments**

- a. WVML Judges training August 6-9, 2024
- b. Spoke about Codifier for Updating Municipal Codes and Applying to Site. Information was placed in the Councilman folders.
- c. Thank you to the Street Department Guys for working on council chambers
- d. Thank you to Jeana and Chief for cleaning the back area. Found a sound system that we can use. Took out 4 truck loads of trash. Evidence and Firearms are secure.
- e. Issue with a building on top of water and sewer lines. Councilman Walters and Mayor Sarver are looking into the issues.
- f. Received word from the US Department of Transportation Thriving Communities Program. The Community project has been nominated and selected by the Thriving Communities Appalachia Heartland initiative. This project will provide technical assistance, funding for planning and support, and monthly meeting with potential investor.

**VIII. Old Business**

**a. Funding Request**

**i. Family Resource Network**

- a. Requesting fund for a Pantry (\$2050.00) and Construction ( \$1328.00). They are seeking \$3578.00 from Glenville City Council. Councilman Squires made the motion to give the Family Resource Network \$3678.00 which includes the water heater with the understanding that if they ever leave their current location the water heater must go with the program. Councilman Bone 2<sup>nd</sup> the motion.  
**Motion Passed.**

**b. Employee Raise**

**i. Executive Session**

- a. Councilman Walters made the motion to enter executive session. Councilman Bone 2<sup>nd</sup> the motion. City Council entered executive session at 7:27pm.
- b. Councilman Walters made the motion to exit executive. Councilman Wiant 2<sup>nd</sup> the motion. Motion Passed. City Council exited executive session at 7:57pm.

**ii. Councilman Squires made the motion increase the salary of the following Glenville City Employees along with adding goals to the respective positions:**

- a. Jeana Mims to \$17.00 an hour
- b. Dave Kennedy to \$16.00 an hour
- c. Adam Batton to \$13.00 an hour

Councilman Walters 2<sup>nd</sup> the motion. **Motion Passed.**

**c. Storm Drain Grant Update**

- i. All of the easements have been completed by the attorney. WE have to have 80% of the easement in place before we can move forward with the bid process. This should be completed by the end of the week. One piece of property that is held by Holt Enterprises. We are working to get in contact with them. We have talked about transferring the fund over to Glenville Utility. Once we have secured 80% then we will move forward the transfer.

**d. Opioid Account Update**

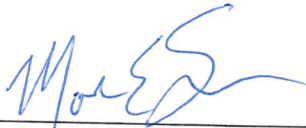
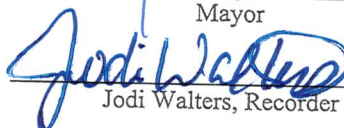
- i. Statewide committee they have put together. Web Law is a form of this committee.
- e. **Police Officer Staffing Update**
  - i. Tabled until Chief Estep returns to the meeting.
- f. **Police Cruiser Update**
  - i. **New and White Cruiser**
    - a. White cruiser is fixed except for a seat belt latch. Additional lights have been installed. Camera system is being installed in the other two vehicles.
- g. **Dilapidated Building Grant Update**
  - i. Have secured all the forms to enter the properties for asbestos.
- h. **Security Bid Update**
  - i. We currently have 2 cameras bids and waiting for 3<sup>rd</sup> one to come into the office. We have requested the companies to breakdown the bid with further information.
- i. **Feral Cat Update**
  - i. Cancelled the appointment.
- j. **Building Updates**
  - i. Renovation and Office Furniture
    - a. Council Chambers have been begun the renovation process and they are still areas that need to be work on.
    - b. Desk has been ordered for Mayor Sarver. Records Walters will wait and see what the Mayor Sarver's desk looks like before deciding if she wants on like it.
- k. **Mural Update on the Wall of North Lewis and Main Street**
  - i. No new information at this time.
- l. **P-Card Update**
  - i. Everyone that is getting a P-card has received their training. We are just now waiting for the cards to arrive.

**IX. New Business**

- a. **Webb Law Contract**
  - i. Law firm suing Kroger on opioid litigation. Express scripts and optimum RX being sued. Cost us nothing to be part of the law suit if they win. Councilman Walters made the motion to sign the paperwork to join the law suit. Councilman Bone 2<sup>nd</sup> the motion. Motion Passed.
- b. **Appointment of Zoning Board**
  - i. Zoning ordinance was given to the council member. WE need a committee as established in the ordinance. On page 29 it talks about the membership. We need 5 individuals to serve: 1 council member, 1 municipality employee, 1 council member as a liaison. Councilman Walters mentioned Jeff Campbell but does have back up options. Councilman Squires has someone in mind but will need to check credentials. This will be table until next meeting.
- c. **2<sup>nd</sup> Reding of Glenville Truss Bridge**
  - i. Mayor Sarver read the Glenville Truss Bridge
  - ii. Councilman Bone made the motion to accepts the reading and allow access to the Department of Highways temporary easement to the concrete pad. Councilman Squires 2<sup>nd</sup> the motion. Motion Passed.
- d. **Shutting down Main Street for GSU Orientation**
  - i. On August 15, 2024 from 7-10pm would like to have a block party downtown from the Café to the Post Office for the GSU Orientation. Councilman Walters made the motion to have the street shut down for the GSU Orientation. Councilman Wiant 2<sup>nd</sup> the motion. Motion Passed.
- e. **Homecoming Parade**
  - i. October 12, 2024 for GSU


- a. Councilman Squires made the motion to close main street for the GSU Homecoming parade. Councilman Wiant 2<sup>nd</sup> the motion. Motion Passed.
- f. **Approval for Funds Referral**
  - i. Councilman Bone made the motion for the donation request form. Councilman Walters 2<sup>nd</sup> the motion. Motion Passed.
- X. **Next City Council Meeting**  
The next council meeting will be September 2, 2024 at 7:00 p.m.
- XI. **Adjourn**  
Meeting adjourned at 8:14pm.

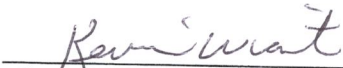
Attested:


  
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Mayor  
  
\_\_\_\_\_  
Jodi Walters, Recorder


City Council

\_\_\_\_\_  
Councilman Blair Fisher, Ward 1

  
\_\_\_\_\_  
Councilman Brent Walters, Ward 3

  
\_\_\_\_\_  
Councilman Kevin Wiant, Ward 2

  
\_\_\_\_\_  
Councilman Lloyd Bone, Ward 4

  
\_\_\_\_\_  
Councilman Eric Squires, Ward 5