

GLENVILLE CITY COUNCIL MINUTES
March 3, 2025
7:00 p.m.

- I. **Pledge of Allegiance**
- II. **Call Meeting to Order**
 - a. The meeting was called to order at 7:00 p.m. by Mayor Sarver
- III. **Council Members Present**
 - a. Councilman Fisher
 - b. Councilman Walters
 - c. Councilman Bone
 - d. Councilman Squires
 - e. Councilman Wiant via Phone
- IV. **Council Members Not Present**
 - a. ~~Blair Fisher Not Applicable~~
- V. **Public Comments**
 - a. No Comments
- VI. **Review of February 3, 2025 City Council Meeting Minutes**
 - a. The minutes from the February 3, 2025 Glenville City Council meeting were reviewed. Councilman Walters made the motion to approve the minutes. Councilman Squires 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.
- VII. **Reports**
 - a. **Financial**
 - i. The Fiscal Year budget currently at 67.40% with revenue at 68.02% and expenditures 71.12%. All accounts are in good standings. Councilman Bone made a motion to approve the financial report as presented. Councilman Fisher 2nd the motion. **Motion Passed**
 - ii. Councilman Squires made the motion to move the following amount \$18,000 out of B&O Tax Income account to the City Hall Expense account. Councilman Walters 2nd the motion. **Motion Passed**
 - b. **Glenville Utility**
 - i. The RFQ were in on the February 21, 2025, Councilman Squires and Councilman Walters are looking at them. They were supposed to receive packets and they will need to be reviewed by Friday, March 7, 2025. Personnel matters changes are taken place. Infrastructure will be changing and best practice will be taking place for the betterment of the establishment.
 - c. **Library**
 - i. No report at this time
 - d. **Police**

- i. Chief Estep went over the police report and how many calls were taken for the month of February with the members of City Council.
- ii. Paid for a class in St. Albans in May
- iii. Staffing
 - a. We have a total of 8 applicants. A testing date has been set up for next Wednesday, March 12, 2025 for the applicants that are not certified. There are two applicants that are certified.

e. Recorder

- i. No report at this time

f. Street Department

- i. Working with the college and looking at their street sweeper.

g. Zoning Committee

- i. No report at this time.

VIII. Mayor Comments

- a. River Project Update
 - i. No update
- b. Storm Drain Update
 - i. This project should start the 3rd week in March
- c. Dilapidated Building- Asbestos Inspections
 - i. An inspection will take place on March 17, 2025
- d. Glenville Rural Technology Tested
 - i. Trying to get in contact with someone to set up a meeting
- e. Pioneer Network and Federal Funding
 - i. Still function as an RPN. Federal funding is being released but not sure what it will look like.
- f. Mural Update
 - i. Councilman Bone is trying to get in contact with David Hutchinson.
- g. Meeting in DC
 - i. Had a great meeting with Senator Capito and Senator Justice legislative person
- h. Coffeehouse Grant
 - i. Did not apply for this grant due to lack of information from the application process.
- i. Street Sweeper
 - i. Working with Glenville State University on this equipment
- j. Ordinances-Vacant housing/Burning
 - i. This will be brought to the next meeting
- k. Budget Training
 - i. Mayor Sarver and Ms. Mims attend a budget training
- l. Draft Codification
 - i. Notebooks with the first draft of the Codification. Evaluation will be sent out to us to make sure we are in alignment with State and Federal guidelines.

IX. Old Business

- a. 2nd Reading of the B&O Elimination
 - i. Mayor Sarver read the B&O Elimination Ordinance in regard to the Sales Tax that will be implemented. Councilman Bone made the motion to repeal the B&O Tax. Councilman Fisher 2nd the motion. **Motion Passed**
- b. Approval for Gilmer County 2025 Christmas Parade on December 13, 2025
 - i. Councilman Walters made the motion to approval the Gilmer County 2025 Christmas Parade use of the city street and park. Councilman Squires. **Motion Passed**
- c. Update on Mandatory Court Fees: Ordinance 100-01
 - i. Postpone to the work session
- d. Vacant Housing Registry
 - i. Councilman Bone make the motion to have Tim Butcher draw up an official ordinance regard vacant housing and its appearance. Councilman Fisher 2nd the motion. **Motion Passed**

X. New Business

- a. Reserve City Park: FRN Roll-n-Read April 5, 2025 10:00am-12:00pm.
 - i. Councilman Walters made the motion for FRN to use Glenville City Park for an event. Councilman Fisher 2nd the motion. **Motion passed**
- b. Annexation
 - i. Councilman Squires brought the idea of annexation of part of Camden Flats to the Councilman of City Council. Half of Camden Flat is in the city and the other half is in the county. Kanawha and James Street has several road issues that need to be addressed.
 - ii. There are three ways to annex. The first way is by a city vote. Each home or business owner would get a vote. The second way is by petition. Those individuals impacted would have to sign a petition saying they want to be in city limits. They would need 51% popular vote. The third way is the most complicated in the fact that if the city is just trying to square everything off and moving city limits. City Council would have to determine the city lines and who the landowners are that would be affected.
 - iii. Mayor Sarver has asked Tim Butcher for clarification on voting. If you own three pieces of property, do you get three separate votes or do you get one vote for three pieces of property.
 - iv. The recorder will have to certify all the petition and the results. City Council will focus on Kanawha and James Street. Mayor Sarver will start drawing up some maps.
- c. Budget Meeting
 - i. We will plan to meet on March 17, 2025, at 6.00pm in the Mayor's Office.
- d. Utility RFQ
 - i. The RFQ were in on the February 21, 2025, Councilman Squires and Councilman Walters are looking at them. They were supposed to receive packets and they will need to be reviewed by Friday, March 7, 2025.

XI. Next Meeting will be on March 3, 2025 at 7:00pm

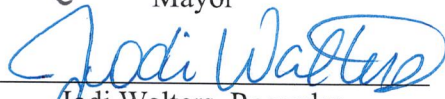
XII. Adjournment

a. The February 3, 2025 City Council meeting was adjourned at 7:37 pm.

Attested:



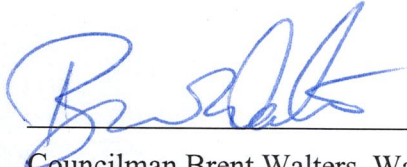
Mayor



Jodi Walters, Recorder

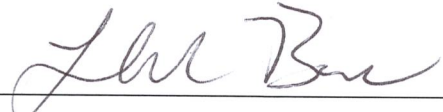
City Council

Councilman Blair Fisher, Ward 1




Councilman Brent Walters, Ward 3

Councilman Kevin Wiant, Ward 2



Councilman Lloyd Bone, Ward 4



Councilman Eric Squires, Ward 5